

Take a closer look at your



### 24 hour emerge Electricity: Call 105 Gas: 0800 111 999

Mr A Smith 20 Sample Street Sample Ville SAM PLE

Q

Hello Mr Smith

#### Your electricity and gas bill

For 06 April 2013 – 31 March 2014 (360 days)

new account balance

The balance on your last bill	£51.00
(10 March 2013)	in debi
You paid us	£497.00
(7 payments of £71.00)	credi
our charges for this period (including VAT)	£1,206.78

ng your monthly payment to £168.00

nto your Direct Debit

Supply address: 123 Test Road, Test Town

#### Could you pay less?



Over the next 12 months

Electricity personal projection: £462.2 Gas personal projection: £719.28 This is based on an estimate of your usage year. It includes our current prices, as well discounts or charges, like VAT. Your Stand (Variable) prices may go up or down.

Y Our cheapest variable tariff

You're on our cheapest variable electri gas tariff available for your meters. W you know at least once a year if this



£760.78

Y Our cheapest overall

Over the next year you cou by choosing Blue+Price 2014 with Direct Deb electricity and g meters.

### Your

# BFTTFR **JOURNEY**

This e-guide has been put together to help you to understand your EDF Energy bill.

There are five different types of bill that you could receive from us depending on how you pay for your energy. These five examples are explained on the next page.

Simply click on a payment type on the next page for a closer look at each bill.

### Your ENERGY BILL

If you're unsure which type of bill you've received, you can find this information under 'Payment method' on page 2 of your bill.

The type of bill you receive is based on the below **five payment types**. **Click** on the one you want to view.

**Budget Direct Debit:** You pay a set amount each month by Direct Debit. This helps balance your energy budget over the year. We agree the amount with you when you sign up and then we might change the amount when we get more information about how much energy you actually use in your household.

You may receive two types of bill.

Your periodic bill is sent at the end of your annual billing period. It lets you know whether your payments have covered your costs over the year; based on the information we have about your energy use. It explains your new Direct Debit amount for next year and whether or not you have a balance that we'll collect or return to you. We will do this either by rolling the balance into next year, or collecting or returning it directly from/to your bank account.

Your interim bill is sent when we get an actual read during the year. We let you know where you are and if your payments are changing.

Cash/Cheque Whole Amount: You pay a set amount each quarter when you receive a reminder. You'll receive two types of documents:

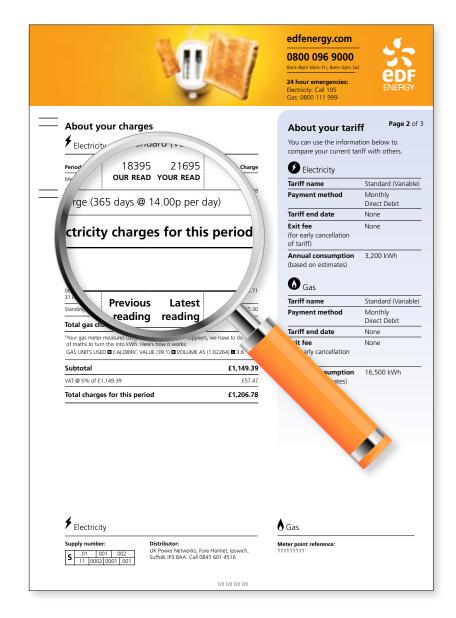
Your Read Reminder is issued to remind you to send us an up-to-date meter reading so that we can send you an accurate bill. If you choose not to read your meter, we'll ask you to pay a suggested amount that we believe will help balance your payments over the year. To view the Read Reminder guide, click on the link at the top of this page.

Your Bill is sent to you when we have a meter read. If we haven't had an actual read in about a year, then we'll send you an estimated bill.

If you pay by Cash/Cheque Quarterly or Cash/Cheque Monthly, you'll receive quarterly or monthly bills, that may be based on actual or estimated meter readings.

Direct Debit Whole Amount:
Same as cash / cheque, only we collect the suggested payment amount (if you haven't provided a meter reading) directly from your bank account.

Prepayment: You pay as you go for your energy by topping up your EDF Energy prepayment key and/or card. You don't receive bills requesting payments. Your regular statement shows you how much you've spent on your electricity and/or gas during this period.



### Page 1 of your BUDGET DIRECT DEBIT (Periodic) bill explained

1 Your account number

This is your unique customer number for your EDF Energy account. Please quote this number when you contact us: as it will help us identify your account more quickly.

2 Bill date

This is the date we generated this bill.

Contact details

Our contact details are prominently displayed in the top right hand corner making it easy to get in touch. If you have questions you can also access **Frequently Asked Questions**, submit meter reads or change tariffs by logging into **MyAccount**. This section also displays the telephone numbers you need if you have an electricity or gas emergency.

4 Billing period

The billing period shows the start and end date of the period the bill covers.

5 The balance on your last review

This shows what your balance was the last time we sent you a bill. You need to be aware that if past readings have been amended, you may have cancelled charges. These will be detailed on page 2.

6 You paid us

Shows how much you've paid since we last sent you a bill

7 Your charges this period

This is a total amount for the billing period [see 4]. A breakdown of these charges is shown on page 2. To avoid under or over estimated bills, we recommend that you read your meter(s) when requested by your reminder letter. This ensures that you'll receive an accurate bill and also obtain the discounts you're entitled to.

8 Your new account balance

This is the total amount your account is 'in credit' / 'in debit' on the date we generated this bill.

9 Important information about your payment requirements

Your bill now includes a section to clearly explain what you'll need to pay. This is to help you understand why your Direct Debit payments may have changed. We explain here how we've worked it out.

10 Address of energy supply

This is the property which has used the energy, if different to your mailing address. If the supply and mailing address are one and the same, this will not appear on your bill.

11 Personal Projection

The Personal Projection is a forecast of your energy costs over the coming 12 months. It will be based on reads received during the previous 12 months, or, if we do not have this information, our best estimate of your consumption over 12 months.

12 Could you pay less?

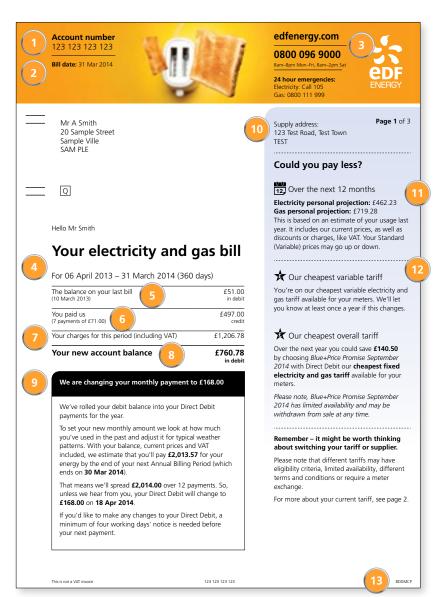
This section sets out the annual savings you could make switching to either a cheapest 'similar' or cheapest 'overall' tariff based on your current consumption. If you're already on our overall cheapest tariff we'll let you know.

Cheapest 'similar': this identifies the cheapest available tariff that's of the same type as your current tariff (eg Fixed price or Variable), and is compatible with your meter.

Cheapest 'overall': this identifies the overall cheapest available tariff we have, and is compatible with your meter but not necessarily of the same type. For example, if you are on a Variable price tariff we might show you a Fixed price tariff here if it is cheaper, or vice versa.

13 Unique code

This code will indicate the type of bill you have received. The six letter code shows the following information about your bill: Payment type, Pay frequency, Meter Read type, Bill type. We use this code to help us to help you when you are on the phone with a guery about your bill.



# Page 2 of your BUDGET DIRECT DEBIT (Periodic) bill explained

#### (14) Recent account activity

When displayed, this section highlights any relevant changes made to your account during this billing period. This can include:

- Reminders to provide meter readings
- Rebates
- Refunds
- Tariff changes
- Price changes
- Cancelled/Reversed charges

To see how this information is displayed, refer to pages 8 and 11 of this guide.

#### 15 About your charges

This section shows a detailed breakdown of your charges.

#### 16 Direct Debit Identifier

Tariff description will show payment method if 'Direct Debit'. That way, you'll know you're getting the Direct Debit unit rate.

#### 17 Meter information and distributor details

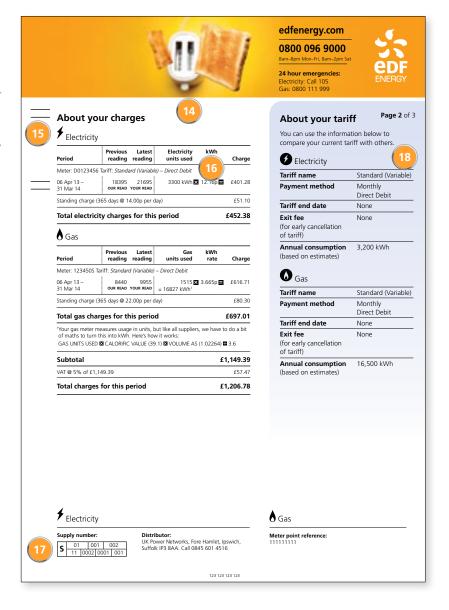
This section shows your unique meter information for your electricity and gas, and your electricity distributor details.

#### 18 About your tariff

This section provides you with information about your tariffs to help you compare your current tariff(s) with others.

The information is split by Tariff name, Tariff end date, Payment method, any associated Exit fees, and also shows your Annual consumption, based either on actual meter readings or estimates.

This symbol indicates electricity



### Page 3 of your BUDGET DIRECT DEBIT (Periodic) bill explained

19 Frequently asked questions

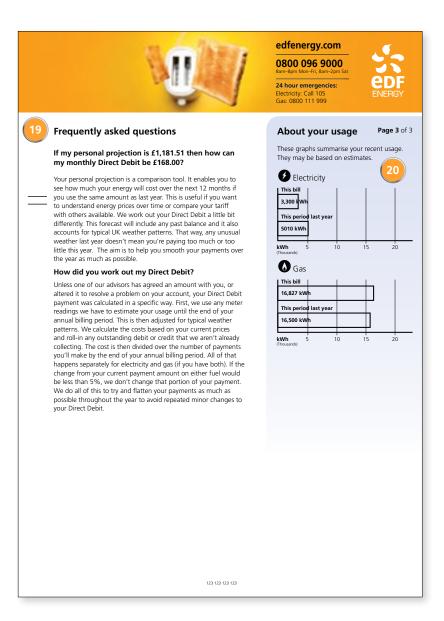
We've included answers to some of our customers' frequently asked questions.

20 About your usage

These graphs compare your total electricity and gas usage over the following periods:

- The period covered by this bill
- This period last year

These graphs will only appear if we have sufficient detail of historical usage and you have been with us over 12 months.



### Page 1 of your BUDGET DIRECT DEBIT (Interim) bill explained

1 Your account number

This is your unique customer number for your EDF Energy account. Please quote this number when you contact us: as it will help us identify your account more quickly.

2 Bill date

This is the date we generated this bill.

**3** Contact details

Our contact details are prominently displayed in the top right hand corner making it easy to get in touch. If you have questions you can also access **Frequently Asked Questions**, submit meter reads or change tariffs by logging into **MyAccount**. This section also displays the telephone numbers you need if you have an electricity or gas emergency.

4 Billing period

The billing period shows the start and end date of the period the bill covers.

The balance on your last review

This shows what your balance was the last time we sent you a bill. You need to be aware that if past readings have been amended, you may have cancelled charges. These will be detailed on page 2.

6 You paid us

Shows how much you've paid since we last sent you a bill.

7 Your charges this period

This is a total amount for the billing period [see 4]. A breakdown of these charges is shown on page 2. To avoid under or over estimated bills, we recommend that you read your meter(s) when requested by your reminder letter. This ensures that you'll receive an accurate bill and also obtain the discounts you're entitled to.

8 Your new account balance

This is the total amount your account is 'in credit' / 'in debit' on the date we generated this bill.

9 Important information about your payment requirements

Your bill now includes a section to clearly explain what you'll need to pay. This is to help you understand why your Direct Debit payments may have changed. We explain here how we've worked it out.

10 Address of energy supply

This is the property which has used the energy, if different to your mailing address. If the supply and mailing address are one and the same, this will not appear on your bill.

11 Personal Projection

The Personal Projection is a forecast of your energy costs over the coming 12 months. It will be based on reads received during the previous 12 months, or, if we do not have this information, our best estimate of your consumption over 12 months.

12 Could you pay less?

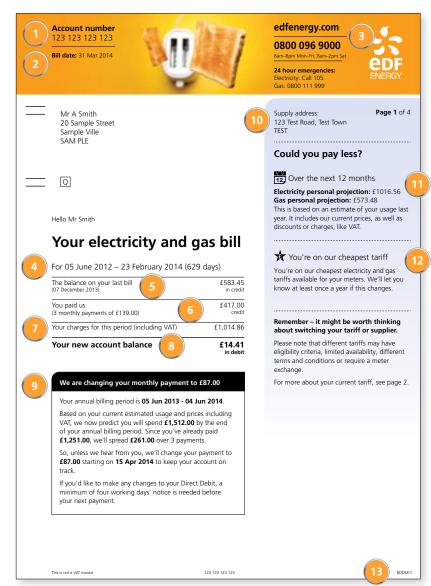
This section sets out the annual savings you could make switching to either a cheapest 'similar' or cheapest 'overall' tariff based on your current consumption. If you're already on our overall cheapest tariff we'll let you know.

Cheapest 'similar': this identifies the cheapest available tariff that's of the same type as your current tariff (eg Fixed price or Variable), and is compatible with your meter.

Cheapest 'overall': this identifies the overall cheapest available tariff we have, and is compatible with your meter but not necessarily of the same type. For example, if you are on a Variable price tariff we might show you a Fixed price tariff here if it is cheaper, or vice versa.

13 Unique code

This code will indicate the type of bill you have received. The six letter code shows the following information about your bill: Payment type, Pay frequency, Meter Read type, Bill type. We use this code to help us to help you when you are on the phone with a guery about your bill.





# Page 2 of your BUDGET DIRECT DEBIT (Interim) bill explained

#### (14) Recent account activity

When displayed, this section highlights any relevant changes made to your account during this billing period. This can include:

- Reminders to provide meter readings
- Rebates
- Refunds
- Tariff changes
- Price changes
- Cancelled/Reversed charges

#### 15 About your charges

This section shows a detailed breakdown of your charges.

#### 16 Direct Debit Identifier

Tariff description will show payment method if 'Direct Debit'. That way, you'll know you're getting the Direct Debit unit rate

17 Meter information and distributor details

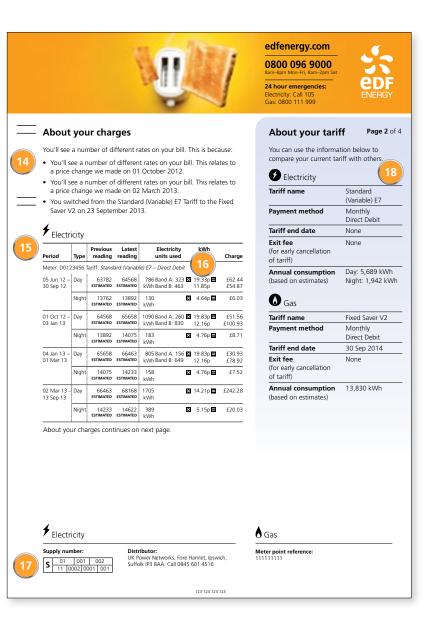
This section shows your unique meter information for your electricity and gas, and your electricity distributor details.

#### 18 About your tariff

This section provides you with information about your tariffs to help you compare your current tariff(s) with others.

The information is split by Tariff name, Tariff end date, Payment method, any associated Exit fees, and also shows your Annual consumption, based either on actual meter readings or estimates.

This symbol indicates electricity



### Page 3 of your BUDGET DIRECT DEBIT (Interim) bill explained

19 Frequently asked questions

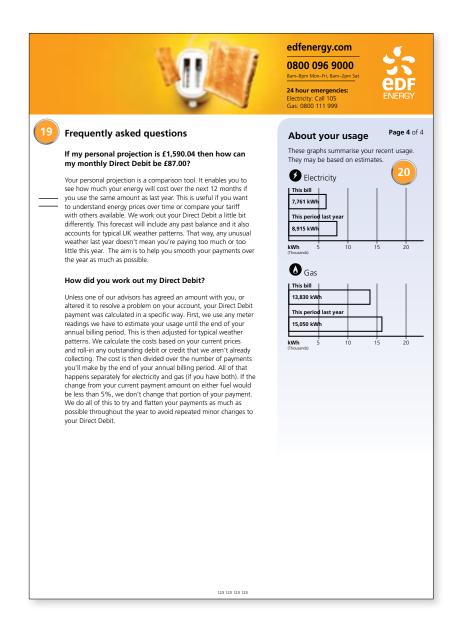
We've included answers to some of our customers' frequently asked questions.

20 About your usage

These graphs compare your total electricity and gas usage over the following periods:

- The period covered by this bill
- This period last year

These graphs will only appear if we have sufficient detail of historical usage and you have been with us over 12 months.



### Page 1 of your CASH or CHEQUE bill explained

1 Your account number

This is your unique customer number for your EDF Energy account. Please quote this number when you contact us: as it will help us identify your account more quickly.

2 Bill date

This is the date we generated this bill.

**3** Contact details

Our contact details are prominently displayed in the top right hand corner making it easy to get in touch. If you have questions you can also access **Frequently Asked Questions**, submit meter reads or change tariffs by logging into **MyAccount**. This section also displays the telephone numbers you need if you have an electricity or gas emergency.

4 Billing period

The billing period shows the start and end date of the period the bill covers.

5 Last time you owed

'Last time you owed' shows what you owed us last time; based on either your actual use or, if we did not have meter readings covering that period, on your 'Standard Payment Amount'. Your Standard Payment Amount is based on our estimate of your use.

6 You paid us

Shows how much you've paid since we last sent you a hill

7 So you bring forward

This shows the credit / debit balance brought forward from your last bill.

8 Your charges this period

Shows your charges this period – which is what you owe us for the energy you used for the period covered by this bill.

9 Please pay

This shows how much you need to pay by Cash or Cheque and by when.

10 Address of energy supply

This is the property which has used the energy if different to your mailing address. If the supply and mailing address are one and the same, this will not appear on your bill.

11 Personal Projection

The Personal Projection is a forecast of your energy costs over the coming 12 months. It will be based on reads received during the previous 12 months, or, if we do not have this information, our best estimate of your consumption over 12 months.

12 Could you pay less?

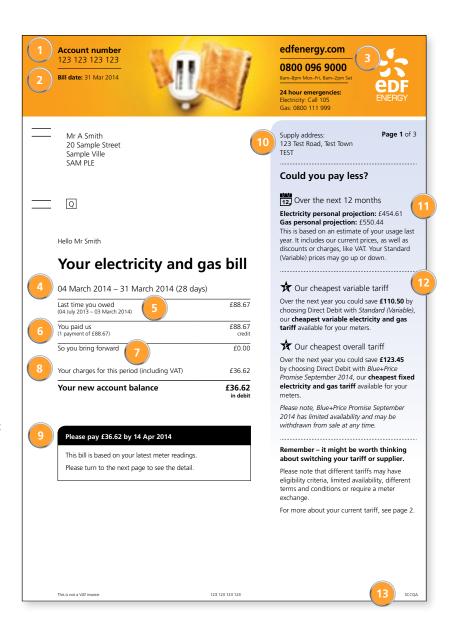
This section sets out the annual savings you could make switching to either a cheapest 'similar' or cheapest 'overall' tariff based on your current consumption. If you're already on our overall cheapest tariff we'll let you know.

Cheapest 'similar': this identifies the cheapest available tariff that's of the same type as your current tariff (eg Fixed price or Variable), and is compatible with your meter.

Cheapest 'overall': this identifies the overall cheapest available tariff we have, and is compatible with your meter but not necessarily of the same type. For example, if you are on a Variable price tariff we might show you a Fixed price tariff here if it is cheaper, or vice versa.

13 Unique code

This code will indicate the type of bill you have received. The six letter code shows the following information about your bill: Payment type, Pay frequency, Meter Read type, Bill type. We use this code to help us to help you when you are on the phone with a query about your bill.



### Page 2 of your CASH or CHEQUE bill explained

#### **Recent account activity**

When displayed, this section highlights any relevant changes made to your account during this billing period. This can include:

- Reminders to provide meter readings
- Rebates
- Refunds
- Tariff changes
- Price changes
- Cancelled/Reversed charges

#### **About your charges**

This section shows a detailed breakdown of your charges.

#### Meter information and distributor details

This section shows your unique meter information for your electricity and gas, and your electricity distributor details

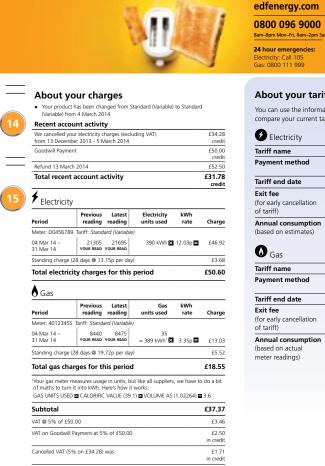
#### **About your tariff**

This section provides you with information about your tariffs to help you compare your current tariff(s) with others.

The information is split by Tariff name, Tariff end date, Payment method, any associated Exit fees, and also shows your Annual consumption, based either on actual meter readings or estimates.

This symbol indicates electricity

This symbol indicates gas



Total charges for this period

Page 2 of 3 About your tariff You can use the information below to compare your current tariff with others. Electricity Standard (Variable) Standard Cash/ Payment method Cheque Quarterly Tariff end date None (for early cancellation 3.200 kWh Annual consumption (based on estimates) Standard (Variable) Payment method Standard Cash/ Cheque Quarterly Tariff end date None (for early cancellation Annual consumption 13.500 kWh (based on actual £36.62 Meter point reference:

**≯** Electricity Distributor: Supply number: UK Power Networks, Fore Hamlet, Ipswich, Suffolk IP3 8AA. Call 0845 601 4516

123 123 123 123

### Page 3 of your CASH or CHEQUE bill explained

#### 18 Payment history

Only shown on Cash Cheque and some Direct Debit bills; where ad hoc payments have been made or payments returned, between your last bill and the bill most recently received.

#### 19 About your usage

These graphs compare your total electricity and gas usage over the following periods:

- The period covered by this bill
- This period last year

These graphs will only appear if we have sufficient detail of historical usage and you have been with us over 12 months.

#### 20 Payment slip

A payment slip is attached to your bill, which you can choose to complete and send back to us to make your payment. You can find other ways to pay on the back of your bill.



### Page 1 of your DIRECT DEBIT WHOLE AMOUNT bill explained

1 Your account number

This is your unique customer number for your EDF Energy account. Please quote this number when you contact us: as it will help us identify your account more quickly.

2 Bill date

This is the date we generated this bill.

3 Contact details

Our contact details are prominently displayed in the top right hand corner making it easy to get in touch. If you have questions you can also access **Frequently Asked Questions**, submit meter reads or change tariffs by logging into **MyAccount**. This section also displays the telephone numbers you need if you have an electricity or gas emergency.

4 Billing period

The billing period shows the start and end date of the period the bill covers.

The balance on your last review

This shows what your balance was the last time we sent you a bill. You need to be aware that if past readings have been amended, you may have cancelled charges. These will be detailed on page 2.

6 You paid us

Shows how much you've paid since we last sent you a hill

7 Your charges this period

This is a total amount for the billing period [see 4]. A breakdown of these charges is shown on page 2. To avoid under or over estimated bills, we recommend that you read your meter(s) when requested by your reminder letter. This ensures that you'll receive an accurate bill and also obtain the discounts you're entitled to.

8 Your new account balance

This is the total amount your account is 'in credit' / 'in debit' on the date we generated this bill.

9 Important information about your payment requirements

Your bill now includes a section to clearly explain what you'll need to pay. This is to help you understand why your Direct Debit payments may have changed. We explain here how we've worked it out.

10 Address of energy supply

This is the property which has used the energy, if different to your mailing address. If the supply and mailing address are one and the same, this will not appear on your bill.

11 Personal Projection

The Personal Projection is a forecast of your energy costs over the coming 12 months. It will be based on reads received during the previous 12 months, or, if we do not have this information, our best estimate of your consumption over 12 months.

12 Could you pay less?

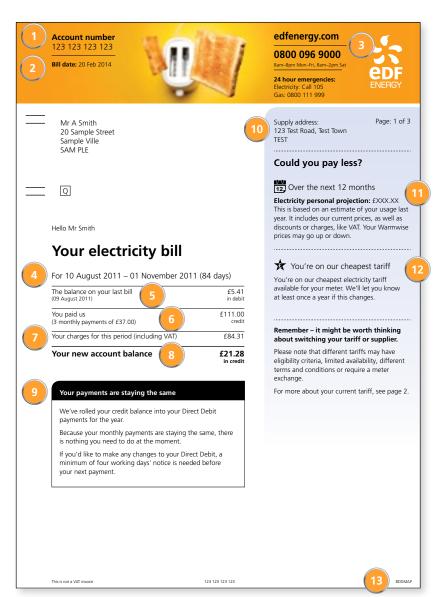
This section sets out the annual savings you could make switching to either a cheapest 'similar' or cheapest 'overall' tariff based on your current consumption. If you're already on our overall cheapest tariff we'll let you know.

Cheapest 'similar': this identifies the cheapest available tariff that's of the same type as your current tariff (eg Fixed price or Variable), and is compatible with your meter.

Cheapest 'overall': this identifies the overall cheapest available tariff we have, and is compatible with your meter but not necessarily of the same type. For example, if you are on a Variable price tariff we might show you a Fixed price tariff here if it is cheaper, or vice versa.

13 Unique code

This code will indicate the type of bill you have received. The six letter code shows the following information about your bill: Payment type, Pay frequency, Meter Read type, Bill type. We use this code to help us to help you when you are on the phone with a query about your bill.



### Page 2 of your DIRECT DEBIT WHOLE AMOUNT bill explained

#### (14) Recent account activity

When displayed, this section highlights any relevant changes made to your account during this billing period. This can include:

- Reminders to provide meter readings
- Rebates
- Refunds
- Tariff changes
- Price changes
- Cancelled/Reversed charges

To see how this information is displayed, refer to pages 8 and 11 of this guide.

#### 15 About your charges

This section shows a detailed breakdown of your charges.

#### 16 Direct Debit Identifier

Tariff description will show payment method if 'Direct Debit'. That way, you'll know you're getting the Direct Debit unit rate.

#### 17 Meter information and distributor details

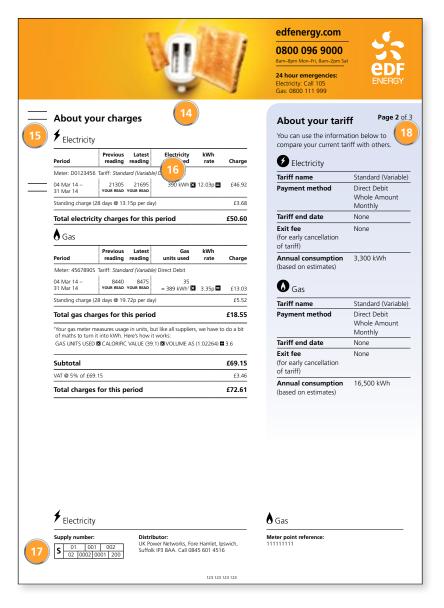
This section shows your unique meter information for your electricity and gas, and your electricity distributor details.

#### 18 About your tariff

This section provides you with information about your tariffs to help you compare your current tariff(s) with others.

The information is split by Tariff name, Tariff end date, Payment method, any associated Exit fees, and also shows your Annual consumption, based either on actual meter readings or estimates.

This symbol indicates electricity



### Page 3 of your DIRECT DEBIT WHOLE AMOUNT bill explained

#### 19 About your usage

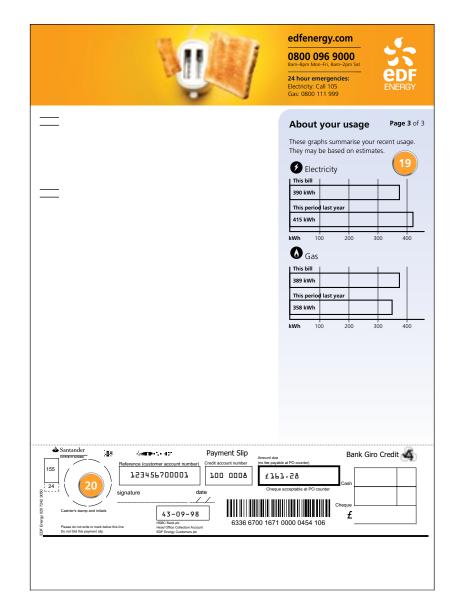
These graphs compare your total electricity and gas usage over the following periods:

- The period covered by this bill
- This period last year

These graphs will only appear if we have sufficient detail of historical usage and you have been with us over 12 months.

#### 20 Payment slip

A payment slip is attached to your bill, which you can choose to complete and send back to us to make your payment. You can find other ways to pay on the back of your bill.



### Page 1 of your PREPAYMENT statement explained

1 Your account number

This is your unique customer number for your EDF Energy account. Please quote this number when you contact us: as it will help us identify your account more quickly.

2 Bill date

This is the date we generated this prepayment statement.

**3** Contact details

Our contact details are prominently displayed in the top right hand corner making it easy to get in touch. If you have questions you can also access **Frequently Asked Questions**, submit meter reads or change tariffs by logging into **MyAccount**. This section also displays the telephone numbers you need if you have an electricity or gas emergency.

4 Statement period

This shows the start and end date of the period the statement covers.

5 Your payment summary

This section shows how much you have spent on your energy through topping up your prepayment key or card during this period.

6 Address of energy supply

This is the property which has used the energy, if different to your mailing address. If the supply and mailing address are one and the same, this will not appear on your statement.

7 Personal Projection

The Personal Projection is a forecast of your energy costs over the coming 12 months. It should be based on your previous 12 months, or, if we do not have this information, our best estimate of your consumption over 12 months.

8 Could you pay less?

This section sets out the annual savings you could make switching to either a cheapest 'similar' or cheapest 'overall' tariff based on your current consumption. If you're already on our overall cheapest tariff we'll let you know.

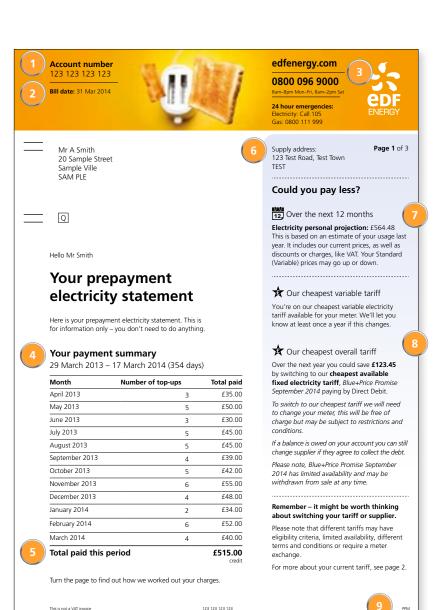
Cheapest 'similar': this identifies the cheapest available tariff that's of the same type as your current tariff (eg Fixed price or Variable), and is compatible with your meter.

**Cheapest 'overall':** this identifies the overall cheapest tariff we have.

To switch to our overall cheapest tariff we will need to change your meter, this will be free of charge, but may be subject to restrictions and conditions.

9 Unique code

This code will indicate the type of statement you have received. The six letter code shows the following information about your statement: Payment type, Pay frequency, Meter Read type, Bill type. We use this code to help us to help you when you are on the phone with a query about your statement.



### Page 2 of your PREPAYMENT statement explained

#### 10 Recent account activity

When displayed, this section highlights any relevant changes made to your account during this billing period. This can include:

- Reminders to provide meter readings
- Rebates
- Refunds
- Tariff changes
- Price changes
- Cancelled/Reversed charges

To see how this information is displayed, refer to pages 8 and 11 of this guide.

#### (11) About your charges

This section shows a detailed breakdown of your charges.

#### 12 Total charges for this period

The figure displayed here may differ from the total figure shown in 'Your payment summary' on page 1. The figure on page 1 relates to the total cost of all top ups made during the period covered by this statement. The 'Total charges for this period' is what you owe us for the energy you used during this time.

#### 13 Meter information and distributor details

This section shows your unique meter information for your electricity and gas, and your electricity distributor details.

#### 14 About your tariff

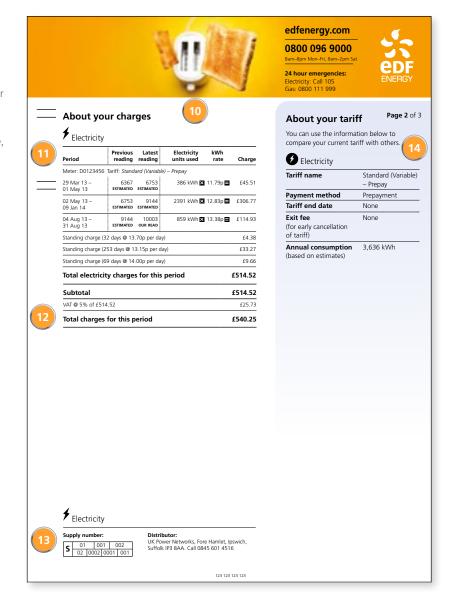
This section provides you with information about your tariffs to help you compare your current tariff(s) with others.

The information is split by Tariff name, Tariff end date, Payment method, any associated Exit fees, and also shows your Annual consumption, based either on actual meter readings or estimates.

Ø

This symbol indicates electricity

0



### Page 3 of your PREPAYMENT statement explained

#### 15 About your usage

These graphs compare your total electricity and gas usage over the following periods:

- The period covered by this bill
- This period last year

These graphs will only appear if we have sufficient detail of historical usage and you have been with us over 12 months.

